



# Outer West Community Committee

Calverley & Farsley, Farnley & Wortley, Pudsey

**Meeting to be held in Pudsey Civic Hall, Dawsons  
Corner, Pudsey, Leeds, LS28 5TA**

Wednesday, 8th October, 2014 at 1.00 pm

**Councillors:**

A Carter  
J Marjoram  
R Wood

Calverley and Farsley;  
Calverley and Farsley;  
Calverley and Farsley;

A Blackburn  
D Blackburn  
T Wilford

Farnley and Wortley;  
Farnley and Wortley;  
Farnley and Wortley;

M Coulson  
J Jarosz  
R Lewis

Pudsey;  
Pudsey;  
Pudsey;





**Agenda compiled by:** Debbie Oldham 0113 395 1712  
Governance Services Unit, Civic Hall, LEEDS LS1 1UR  
**West North West Area Leader:** Shaid Mahmood Tel: 395 1652

*Images on cover from left to right:  
Calverley & Farsley – Calverley Park; Farsley Town Street  
Farnley & Wortley – Farnley Hall; Wortley Towers  
Pudsey – Pudsey Town Hall; Pudsey Park*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>1.00PM COMMUNITY BUSINESS</b></p> <p><b>INFORMAL WORKSHOP SESSION - RE-DELIVERING ACTIONS WHICH SUPPORT BUSINESS, ENTERPRISE AND ECONOMY IN THE OUTER WEST LINKING IN WITH EMPLOYMENT OPPORTUNITIES FOR LOCAL PEOPLE</b></p> <p>Councillor Josie Jarosz, the Chair of the Outer West Community Committee will introduce a report for discussion on delivering actions which support business, enterprise and economy in the Outer West linking in with employment opportunities for local people. The intention being for local Councillors of the Community Committee to join in discussions on the issues with residents, stakeholders and partners in a workshop session.</p> <p>The findings of the workshop will inform and support the future work of the Community Committee and enable the Committee to monitor future progress.</p> <p>(Report attached)</p> <p><b>At the conclusion of the workshop session at approximately 2.30pm, the meeting will take a short break.</b></p> <p><b>At 2.45pm, the meeting will then move onto the formal Council business on the agenda.</b></p> <p><b>2.45PM - FORMAL BUSINESS</b></p>	1 - 12

Item No	Ward/Equal Opportunities	Item Not Open		Page No
2			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
3			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p><b>RESOLVED –</b> That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	
4			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
5			<p><b>DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST</b></p> <p>To disclose or draw attention to any Disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code Conduct.</p>	
6			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
7			<p><b>OPEN FORUM / COMMUNITY FORUM</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8			<p><b>MINUTES OF THE PREVIOUS MEETING</b></p> <p>To confirm as a correct record the minutes of the previous meeting held on 9<sup>th</sup> July 2014.</p>	13 - 20
9			<p><b>MATTERS ARISING FROM THE MINUTES</b></p> <p>To note any matters arising from the minutes of the previous meeting.</p>	
10	Calverley and Farsley; Farnley and Wortley; Pudsey		<p><b>WELLBEING UPDATE REPORT</b></p> <p>To receive the report of the WNW Area Leader this report provides Members with an update on the budget position for the Wellbeing Fund for 2014/15. The report highlights the current position of the Small Grants and skips and those grants and skips that have been received or approved since the last meeting. It also provides an update on the Youth Activity Fund.</p>	21 - 32

Item No	Ward/Equal Opportunities	Item Not Open		Page No
11			<b>VENUE MAP - PUDSEY CIVIC HALL, PUDSEY, LS28 5TA</b>	33 - 34
12			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>The date of the next meeting will be Wednesday 28<sup>th</sup> January 2015 at 1:00pm. Venue to be confirmed.</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	



**Report of: Shaid Mahmood West North West Area Leader**

**Report to Outer West Community Committee**

**Date: 8<sup>th</sup> October 2014**

**Subject: Introduction to the Business Enterprise and Economy Community Committee Topic**

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): Calverley & Farsley, Farnley & Wortley, Pudsey		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number: Appendix number:		

## Summary of main issues

- Community Committees have been designed to engage with residents around topics of local interest. The first topic chosen is; Delivering actions which support Business, Enterprise and Economy in the Outer West, linked with employment opportunities for local people.
- A discussion paper focusing on key issues, challenges and opportunities around the topic is appended to this report.
- A proposed community engagement plan for the topic is also appended to this report.

## Recommendations

- The Community Committee is asked to note and consider the discussion paper and recommend key lines of enquiry to explore further and identify opportunities for improvement initiatives that will be reviewed at a future Committee meeting.

- The Committee is asked to review the community engagement plan and make recommendations for other ways to engage with local residents and businesses around this topic.
- The Community Committee is asked to delegate decision making to the Business Support Sub Group



## **1 Purpose of this report**

- 1.1 The purpose of this report is to launch the 'Business Enterprise and Economy' Community Committee topic to investigate how to support business and employment opportunities in the Outer West area.
- 1.2 The reports sets out the challenges and opportunities in the years ahead and sets out a community engagement plan to find out what local businesses want.

## **2 Background information**

- 2.1 Outer West Leeds is a strategically significant part of the Leeds Bradford Corridor, because it forms the boundary between Leeds and Bradford. Therefore because of its location Outer West Leeds has been identified as a key area for regeneration and sustainable growth.
- 2.2 The Outer West area has two main district centres; Pudsey & Farsley. There are however other, smaller district centres in the Outer West.

## **3 Main issues**

- 3.3 The Outer West Area Committee have historically had a great interest in innovative local business engagement, to support business growth and deliver private sector resources and investment
- 3.4 A discussion paper is appended to this report that sets out key drivers, challenges and opportunities.
- 3.5 Members are asked to draw out a small number of themes or issues to explore further and speak to local residents and businesses about. A report on how this topic has developed will be presented to a future Community Committee meeting.

## **4 Corporate Considerations**

### **4.6 Consultation and Engagement**

- 4.6.1 Stakeholders and residents will be consulted on the topic and the community engagement plan is appended to this report.

### **4.7 Equality and Diversity / Cohesion and Integration**

- 4.7.2 District centres must be safe and accessible as local centres are often the only place where vulnerable people are able to shop and access services due to the expense or difficulty travelling to another location.

### **4.8 Council policies and City Priorities**

- 4.8.1 Council policy affecting district centres is outlined in the discussion paper.
- 4.8.2 The Community Committee topic directly relates to the Best Council Plan priorities of
  - Promoting sustainable & inclusive economic growth
  - Supporting communities and tackling poverty

## **4.9 Resources and value for money**

4.9.1 There are no implications arising from this report in respect of resources or value for money.

## **4.10 Legal Implications, Access to Information and Call In**

4.10.1 There are no legal implications and this report is not eligible for call in.

## **4.11 Risk Management**

4.11.1 There are no implications in respect of risk management arising from this report.

## **5 Conclusions**

5.1 The Community Committee has chosen the topic in recognition of the role they play in supporting local communities.

5.2 The discussion paper outlines key drivers, challenges and opportunities around the topic and how the local authority can promote sustainable enterprise in partnership with businesses and the local community.

## **6 Recommendations**

6.1 The Community Committee is asked to:

- The Community Committee is asked to note and consider the discussion paper and recommend key lines of enquiry to explore further and identify opportunities for improvement initiatives that will be reviewed at a future Committee meeting.
- The Committee is asked to review the community engagement plan and make recommendations for other ways to engage with local residents and businesses around this topic.
- The Community Committee is asked to delegate decision making to the Business Support Sub Group

## **7 Background documents<sup>1</sup>**

7.1 None

Report author: Harpreet Singh

Tel: 0113 3367862

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.



## **Discussion Paper on delivering actions which support Business Enterprise and Economy in the Outer West linking in with employment opportunities for local people**

### **Introduction**

The Community Committee topic will investigate how to support business enterprise and the economy in the Outer West area. This discussion paper sets out the challenges and opportunities facing businesses in the years ahead, and asks the Committee to identify a small number of specific themes or issues that warrant further investigation and consultation with local businesses.

The Community Engagement Plan at Appendix 1 outlines how the local authority and its partners will consult with local businesses to find out their views on this topic. Please note this is a working document and would like input from members and stakeholders.

### **Background**

- The Outer West Community Committee have historically had a great interest in innovative local business engagement, to support business growth and deliver private sector resources and investment
- Outer West Leeds is a strategically significant part of the Leeds Bradford Corridor, because it forms the boundary between Leeds and Bradford. Therefore because of its location Outer West Leeds has been identified as a key area for regeneration and sustainable growth.
- The Leeds Bradford corridor also offers an opportunity to use the economic growth of city centres to benefit the deprived urban areas that lie between them
- Outer West Community Committee have funded the Business Support local project which is currently being piloted in the LS28 post code
- There is also an opportunity to support and elevate proposals previously presented to the Committee for an Employment, Skills and Welfare Priority Neighbourhood Board.

## **Question 1: What influence does the Local Authority have over the sustainability of business enterprise and the economy?**

Leeds City Council services have some affect on the success of business enterprise and the local economy but there are also some limitations in terms of influencing private sector businesses which can present a challenge when looking at a vision for the area.

This section outlines the role of key public sector services on this particular topic.

### Leeds Policy Background

Over the next 15 years the service is planning for growth in retail and leisure spend overall in Leeds. The Core Strategy has a “Centres First” approach. This means directing new shopping proposals to sites within centres or to the edge of centres. The designated Town Centres within the Outer West Area are Farsley and Pudsey. New facilities opening within these centres will help boost their health and vitality,.

A number of issues are regularly highlighted by residents and Ward Members in relation to planning policy:

#### *Betting Shops*

The Government has recently signalled their intention to alter the planning status of Betting Shops. They currently fall within the A2 Use Class, which means that changes of use from other services in that class (eg banks, estate agents, employment agencies) to betting shops do not need planning permission. However, in the future, changes to betting shops from all other uses will need planning permission.

#### *High Cost Lenders*

There is concern that high cost lenders are opening in certain town centres and having damaging effects on vulnerable communities. Whilst sympathetic to the issue, town planning may have a limited role. Further research is being undertaken by the Financial Inclusion Team to explore the effectiveness of other local authorities in trying to use planning control to address this issue. The use of Article 4 Directions has been proposed for discussion, which would mean that any units converting to a High Cost Lender would be required to seek Planning Permission. There are, however, significant issues that need to be solved before an Article 4 Direction can be implemented, and the Financial Inclusion team are investigating this.

#### *Food and Drink*

Planning has greater ability to control hot food takeaways, drinking establishments and restaurants. The uses are separately defined in the Use Class Order. There are often physical nuisances in terms of noise and disturbance from visitors coming and going, noise from inside the premises, parking issues, music, outside seating, cooking smells etc. There can be cumulative impacts where such uses cluster together. Planning control often has good grounds to resist proposals altogether or permit with conditions that lessen the impact on amenity. These considerations are set out in Core Strategy policy which seeks to protect local amenity.

#### *Car Parking*

Many town centres do not have enough free or cheap car parking for visitors. The Portas Review highlighted the need for car parking to help town centres to compete with out-of-town, but noted that it is important for spaces to be available for town centre visitors, rather than being taken by commuters and shop workers. The Core Strategy is supportive of provision of car parking for shoppers and visitors to town centres, but there may be limited land opportunities and the Council has limited funding for such provision.

### Planning – Development Management

Development Management Planning Officers consider and determine planning applications and provide pre-application advice on schemes taking into account national and local policy.

The key material planning considerations that applications are assessed on are include among others:

- Principle of the development
- Highways Safety
- Visual amenity - design, layout (taking into account character of the area)
- Amenity of neighbouring properties/uses
- Landscaping including trees, esp. if they are protected.
- Conservation Area impact if applicable
- Listed Building impact if applicable

The majority of applications are advertised, which can take differing forms, for example site notices, neighbour letters, adverts in the press. Any comments received from the public must be noted and responded to as part of the determination of the application. The submission of an a objection does not necessarily mean an application will be refused.

### Assets

The Council owns a number of properties in the district centres, and services like a library or leisure centre attract large number of visitors. The Strategic Asset Management service is seeking to use council assets in the localities to focus on the following:

- To assist in the delivery of front facing locality based customer service provision through community hubs, pop up arrangements within individual buildings or clusters
- To work with Services to ensure that buildings are fit for purpose for both staff and visitors
- To use the council's assets to stimulate/assist regeneration, which may be through housing/commercial development
- To rationalise the number of council buildings, through making better use of the retained estate, via new ways of working, maximising space usage and sharing space with the third sector and other government departments via the One Public Estate pilot
- To increase the quality of the Council's investment portfolio

### Regeneration

The main purpose of the Regeneration Service in terms of town and district centres is to help secure economic and cultural regeneration in areas where market failure has occurred. Over the next three years, the team will have a lead role in project managing schemes designed to regenerate commercial centres, to ensure the sustainable development of heritage buildings at risk and to combine these aspirations into heritage-led area regeneration schemes.

The team's last Town & District Centres schemes in Outer West sought to foster economic regeneration and increased vitality and viability through investment in the public realm. Of the 17 centres that were funded two were in Outer West:

Pudsey  
Farsley

Going forward the main activities of the Regeneration team is;

- Work with colleagues in Economic Development to develop a toolkit of actions that businesses in local centres can adopt to respond to the changes faced by changing shopping patterns.
- Where funding and opportunities for engagement arise we will support the Area Leaders to develop capital projects to support the sustainability of town and district centres.

### Employment & Skills

The services provided by Employment and Skills are available to all residents in Leeds but these are proactively targeted at residents in disadvantaged communities with the highest benefit claimant rates. The service is one of a number of providers of employability support and skills programmes in the city including, DWP/Jobcentre Plus and a range of organisations from across sectors.

The service has worked with a range of partners to develop, design and deliver programmes that provide young people and adults with employability skills, work experience and progression into an apprenticeship or a job.

The Apprenticeship Hub was set up in July 2013 to promote apprenticeships to SME businesses and young people as a means to meet the skills needs of businesses and a career entry point and progression route for young people to a wide range of skilled and professional roles. The Hub engages with local schools and colleges to support young people to access apprenticeship vacancies and co-ordinates the activities of a large number of training providers to work collaboratively to provide a coherent city offer and sector specific expertise where appropriate.

The Education Business Partnership, EBP builds links between schools and local businesses to provide creative, realistic work related learning opportunities for children and young people aged 11 to 18. The EBP has co-designed sector related programmes with employers for young people to develop the skills and attitudes needed to gain employment. EBP supports businesses to better engage with young people from their local area and build capacity within communities.

Employment and Skills can support this agenda in a number of ways.

Communities:

- deliver and commission opportunities, in response to local need, to assist people to search and prepare for work. This ranges from first step, informal activity through Community Learning to more structured programmes including work placements and specific skills activity
- work in partnership with a number of organisations to improve the employability offer available to local people
- deliver bespoke application support and specific events within communities, where the recruitment to a business is on a sufficient scale
- promote and increase awareness of Apprenticeship opportunities and support to access

#### Businesses:

- support to develop or grow the workforce
- broker work placement opportunities, providing a 'try before you buy' opportunity
- support and advise on recruitment
- support to navigate the process for recruiting apprentices: including brokering matches, managing the administration of hiring and employing the apprentice and co-ordination of the training to reduce the administrative burden and the risk to the business thru the Apprenticeship Training Agency, a limited company, jointly owned by the Council and Leeds City College.

#### Ahead Partnership: Business Support Local

We can help local authorities and local enterprise partnerships to take a proactive, area-based approach to engaging with small, local businesses.

Aimed first and foremost at assisting small businesses to thrive and survive by signposting them to useful support, funding and networks, we also identify ways in which local businesses might support the wider area in which they operate for mutual long-term benefit. This might include engaging in schools, offering apprenticeships and placements, supporting local community initiatives and improving their local environment. A localised menu of opportunities can be adapted to meet area needs and ensure that businesses can play a full part in delivering local improvements.

Research suggests that those SMEs which use external business support (i.e financial, business development, mentoring etc.) are more likely to succeed. But SMEs find it difficult and time-consuming to find the right kind of support, and use it. BSL makes it easier and quicker for SMEs to identify and access the right business support.

#### **What We Do**

BSL provides:

- A signposting service to help local businesses identify and access the most appropriate specialist business support for them

- Peer learning groups - “Board Local” - where small facilitated groups of senior SME people share experiences and current issues with each other, and learn from each other’s experiences and approaches
- Specialist business workshops and other events on topics of interest to SMEs, such as accessing finance, sales and marketing, use of social media, protecting your brand and managing people

The first BSL programme is a locally-run programme led by Ahead Partnership in conjunction with Leeds City Council, Leeds, York & North Yorkshire Chamber of Commerce and Leeds University Business School, to support small businesses across Outer West Leeds, (Wortley, Farnley, Calverley, Farsley & Pudsey).

**Question 2: What are the themes or issues to take forward for further analysis?**

The Community Committee is asked to consider the opportunities and challenges in this paper and identify a small number of themes or issues to take forward for further analysis and community consultation.



<b>COMMUNITY COMMITTEE ENGAGEMENT BRIEF</b>		
<b>TOPIC :</b> Delivering actions which support Business, Enterprise and Economy in the Outer West linking in with employment opportunities for local people		
Consultation Period	Ongoing 2014/15	
Why has this been chosen (background)	<ul style="list-style-type: none"> <li>The Outer West Area Committee have historically had a great interest in innovative local business engagement, to support business growth and deliver private sector resources and investment</li> <li>Outer West Area Committee have funded the Business Support local project which is currently being piloted in the LS28 post code</li> <li>There is also an opportunity to support and elevate proposals being presented to the Committee for an Employment, Skills and Welfare Priority Neighbourhood Board.</li> </ul>	
What is hoped maybe done or achieved through engagement on this topic?	<ul style="list-style-type: none"> <li>To support economic growth and enterprise in the Outer West</li> <li>To take advantage and further enhance the work being undertaken by the Business Support Local project currently being piloted in the Outer West</li> <li>Create employment opportunities by working together with key partners operating in the area.</li> </ul>	
<b>Stakeholders</b>	Stakeholders are individuals or organisations who have a direct interest in the topic	
<b>Community</b>	<b>Local Authority &amp; Public Sector</b>	<b>Third Sector</b>
Farsley Business Forum	Employment & Skills	Ahead Partnership
Retail Businesses	Libraries	Cow Close Community Corner
	One Stop Centres	
	Department of Works & Pensions	
	Economic Development	
<b>Proposed consultation activity (Who will be consulted &amp; how)</b>		
<b>Activity</b>	<b>Method</b>	<b>Lead organisation</b>
Themed forums	Invites speakers around the key lines of enquiry	Ahead Partnership / Employment & Skills Leeds / Third Sector Partners / Area Support Team
Agenda item on existing partnership meetings	Ask existing partnership groups to consider the key lines of enquiry at their meetings such as Employment, Skills and Welfare Priority Neighbourhoods Board	Ahead Partnership / Employment & Skills Leeds / Third Sector Partners / Area Support Team
Online survey	Open a survey online around the key lines of enquiry and promote widely	Employment & Skills Leeds / Ahead Partnership / Area Support Team
Group discussions	A combination of panel discussion, focus groups and general conversations with service users and deliverers. Exploring the barriers to work, what local services are accessed, what local services are known about, what additional support would be beneficial.	Employment & Skills Leeds / Area Support Team
<b>Other potential consultation activity</b>		
<b>Activity</b>	<b>Method</b>	<b>Resources required</b>
Understanding of statistics, mapping of provision provided, highlighting of gaps from an organisational perspective.	Focus group with third sector agencies working in the locality	Partnership working and resources to collect data.
Social media discussion	Use the community committee's facebook / twitter page to host a	Facebook and twitter accounts would need to be set up and

	discussion on the key lines of enquiry	promoted
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## OUTER WEST COMMUNITY COMMITTEE

WEDNESDAY, 9TH JULY, 2014

**PRESENT:** Councillor J Jarosz in the Chair

Councillors A Blackburn, D Blackburn,  
A Carter, M Coulson, R Lewis and  
T Wilford

### **1 Appeals Against Refusal of Inspection of Documents**

There were no appeals against refusal of inspection of documents.

### **2 Exempt Information - Possible Exclusion Of The Press And Public**

There were no exempt items.

### **3 Late Items**

There were no late items.

### **4 Declaration Of Disclosable Pecuniary Interest**

There were no declarations made.

### **5 Apologies For Absence**

Apologies were received from Cllr Wood.

### **6 Open Forum**

In accordance with Paragraphs 6.24 and 6.25 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representation.

On this occasion Margaret Lee MBE, Gertrude Mayadair and Margaret Womersley attended the meeting on behalf of Pudsey Council Voluntary Services.

Margaret Lee MBE elected to speak. Ms Lee informed Members that the voluntary services from Pudsey House had been in existence for 48 years. Members were provided with a brief history of the service.

Members were informed that the service now required a treasurer as the previous treasurer had retired. The Pudsey Council Voluntary Services requested assistance from the Committee to seek someone who could be treasurer for Pudsey House.

Draft minutes to be approved at the meeting  
to be held on Wednesday, 8th October, 2014

Members asked for something in writing which provided details of the types of activities that volunteers could expect to be involved in. Members said that they would send the information on to their network groups.

The Chair thanked Pudsey Council Voluntary Services for attending and asked that contact details be sent to Area Support Team.

## **7 Minutes - of the final meeting of the West Outer Area Committee - 4th June 2014**

**RESOLVED** - The final minutes of the Area Committee held on 4<sup>th</sup> June 2014 were received and noted

## **8 Matters Arising**

### **Minute 89 – Wellbeing Fund Update Report**

At the previous meeting held on 4<sup>th</sup> June 2014 Cllr. Marjoram left the meeting early leaving the meeting inquorate and therefore the committee was unable to make any formal decisions.

The following two projects were outstanding:-

- Summer Fun Day
- Three Mini Breeze Sessions.

Recommendations were to approve the Projects.

**RESOLVED** - That the Committee approved £2,781 for Farnley Cluster – Summer Fun Day and £11,25 (£3,750 per ward) for Breeze Team - Three mini Breeze events

### **Minute 90 – Any Other Business**

Members had requested that Area Support Team contact Ahead Partnership in relation to meeting with ward members.

Members reported back that contact still had not been made with some ward members.

Area Support Team informed Members that they had contacted Ahead Partnership and had stressed the importance of contacting all ward members. Meetings had already been set by the Area Support Team but they would follow up with Ahead Partnership. Members requested that a discussion should take place at the next meeting once all ward members had met with Ahead Partnership to consider how this project is taken forward.

## **9 Minutes - Outer West Housing Advisory Panel Meeting - 4th June 2014**

The Chair informed the Committee that Brian Falkingham who had worked in the Rycrofts for a number of years had recently passed away.

Mick Parker from Housing Leeds updated the Committee on the Outer West Housing Advisory Panel

Members requested that they were kept informed on future work planned for the area and asked to be included on the circulation of the minutes prior to them being approved.

**RESOLVED** - That the Committee noted the minutes of the Outer West Housing Advisory Panel meeting held on 4<sup>th</sup> June 2014.

## **10 Introduction to Community Committees**

The report of the West North West Area Leader set the scene for the new Community Committee and asked for Members approval of a set of minimum conditions for any decisions that may need to be delegated, or taken, between formal community committee meetings.

Members' attention was drawn to item 3 of the submitted report which outlined the common framework of principles to ensure that the new Community Committees operate in the best way suited to them and their local communities.

Members were informed that engagement was to be a key part of the new Community Committees, with a facebook page set up and ready to go live. The Facebook page would promote events and activities within the local area.

Members considered the submitted report discussing issues of the new branding, controls and safeguards in relation to delegated decisions and their hopes that other partners within the area would attend the meetings to better understand the needs of the community.

**RESOLVED** – That:

- Members welcomed the introduction of the Community Committees.
- Members approved the minimum conditions set out in paragraph 9 of the submitted report with the regard to the need for delegated decisions to be taken between formal community committee meetings.

## **11 Community Committee Appointments**

The report of the City Solicitor outlined the role of the Community Committee's role regarding appointments to: Outside bodies; Area Lead Members; Children's Services Cluster Partnerships and the Corporate Carers' Group. The report invited the Committee to determine the appointments to these groups and organisations.

Draft minutes to be approved at the meeting  
to be held on Wednesday, 8th October, 2014

The report also asked Members to consider whether they would like to establish a sub group structure around the Community Committee to support the Committee's delegations and priority work streams.

The Chair informed the Committee that at the Community Chairs meeting it had been agreed that Area Lead Members would now be known as Community Champions.

It was noted by the Committee that there was an omission from Appendix 1 of the submitted report in relation to the Calverley Charity. All three ward members Councillor Marjoram, Councillor Carter and Councillor Wood should have been listed as appointed to the Calverley Charity.

It was noted that Councillors, Jarosz, Wood and Coulson are informal members of the board for Love Pudsey Charity. Area Support Team was asked to contact the charity to see if they wish to make it a formal arrangement.

**RESOLVED** – That the following Members be appointed:

- Employment, Skills and Welfare – Councillor Wood (Employment and Skills Councillor Wilford – (Welfare)
- Environment and Community Safety – Councillor Coulson
- Health and Wellbeing - Councillor Jarosz
- Children's Services – Councillor D. Blackburn

Corporate Carer role – Councillor D Blackburn

Children's Services Cluster Partnership Representatives;

- Farnley Cluster – Councillor A Blackburn
- Pudsey Cluster – Councillor Jarosz and Councillor Carter

Environment Sub Group;

- Councillor D Blackburn, Councillor Coulson and Councillor Wood

Outer West Housing Advisory Panel;

- Councillor Wood and Councillor R Lewis

## **12 Appointment of Co-optees to the Community Committee**

The report of the City Solicitor sought to gain approval of the appointment of co-optees to the Community Committee for the remainder of the municipal year.

Discussion took place in relation to the co-optees who had sat on the Committee for 2013/14. It was the view of the Chair that the Reverend Ayres was having difficulties attending the meetings on a Wednesday due to other commitments, and Claire Turnbull was now on maternity leave from the Pudsey Wellbeing Centre.

**RESOLVED** – That Members would provide nominations for the appointment of co-optees at the next meeting.

### 13 Wellbeing Update Report

The report of the West North West Area Leader provided members with an update on the budget position for the Wellbeing Fund 2014/15. The report highlighted the current position of the Small Grants and skips and those grants and skips that have been received or approved since the last meeting. It also provided an update on the Youth Activity Fund.

Members discussed the following applications received:

- Coaching of Children involving cricket – Calverley St Wilfrid’s Cricket Club, requested £359 as at appendix 2 of the submitted report;
- Prison! Count me out! Leeds Youth Service – Outer West, requested £1,000 as at appendix 3 of the submitted report;
- St James the Great Parish Hall – St James the Great Church, Woodhall, requested £500 as at appendix 4 of the submitted report
- Refurbishment of Club House - Calverley St Wilfrid’s Cricket Club requested £3,500 as at appendix 5 of the submitted report.

Area Support Team informed Members that a Youth Activity Fund application had been received from Pudsey Cluster for a Graffiti Workshop, however further information had been requested from the group and would be circulated to members for a decision.

**RESOLVED** – That the Committee:

- Noted the current budget position for the Wellbeing Fund for 2014/15
- Noted the current position of the Small Grants and skips budget. The following Small Grants were approved:

Project Name	Organisation/ Department	Amount Requested	Approved / Rejected
Coaching of Children involving cricket	Calverley St Wilfrid's Cricket Club	£359	APPROVED
Prison! Count me out!	Leeds Youth Service – Outer West	£1,000	Approved in principle. Further information requested
St James the Great Parish Hall	St James the Great Church, Woodhall	£500	APPROVED

- Noted the budget position of the Capital Grants budget and those capital grants received:

Project Name	Organisation/ Department	Amount Requested	Approved / Rejected
Refurbishment to Club House	Calverley St Wilfrid's Cricket Club	£3,500	Approved in principle. Further information requested.

- Noted the current position of the Youth Activity Fund. Area Support Team to circulate information to Members for a decision.

#### **14 Establishment of an Employment, Skills and Welfare Priority Neighbourhoods Board**

The report of the Head of Employment and Skills sought endorsement from the Outer West Community Committee for the proposal to develop a West North West Employment, Skills and Welfare Priority Neighbourhoods Board.

Members were informed that a West North West Employment, Skills and Welfare operational group had been operating for 18 months. The proposal was to build on the effective practice elsewhere and to consolidate employment, skills and welfare matters within one dedicated forum.

Members were informed that the proposal was for the board to be chaired by Councillor McKenna and made up of key partners with responsibility for providing a coordinated, effective response to employment, skills and welfare issues across the West North West with particular focus on those neighbourhoods with the highest rates of unemployment and poverty.

The Members discussed the issues raised in the submitted reports including;

- The demographics of the Super Output Areas (SOA) and that work would need to be done to ensure that it was a true representation of the area



- Other partners such as Universities, local schools and transport also needed to be involved.
- The economic importance of Bradford with its close proximity to the Outer West area

**RESOLVED** – That the Outer West Community Committee noted the contents of the report and endorsed the establishment of a new West North West Employment, Skills and Welfare Priority Neighbourhoods Board.

## **15 Introduction to Community Committee Topics**

The report of the West North West Area Leader was to reiterate the aspirations set out to improve local decision making by developing and encouraging a new style of collaborative working with residents, services and partners.

The report presented members with proposed plans for engagement for those topics agreed at the Community Committee meeting on the 4<sup>th</sup> June 2014.

Members' attention was drawn to the proposed engagement plan summaries appended to address each key topic at appendix 1-3 of the submitted report.

The three themed topics agreed by the Committee were;

- Explore summer holiday provision for young people
- Older People (Social Isolation)
- Delivering actions which support Business, Enterprise and Economy in the Outer West linking in with employment opportunities for local people

Members discussed each of the topics discussions included;

- Priority of business and enterprise for the Outer West area
- The need to start planning now for next summer holiday provision for next year and how this should be run alongside another topic
- A recent article in the Yorkshire Evening Post on the loneliness of older people and the requirement of councils to show what they are doing to avoid social isolation.

Members discussed the establishment of a Sub Group to support the Business, Enterprise and Economy topic with Councillors A. Blackburn Carter, Coulson and Lewis.

**RESOLVED** – Members reviewed and commented on the engagement plans produced to address the key topics identified at the Community Committee meeting on 4<sup>th</sup> June 2014.



**Report of: Shaid Mahmood West North West Area Leader**

**Report to: Outer West Community Committee**

**Date: 8<sup>th</sup> October 2014**

**Subject: Wellbeing Update Report**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Calverley & Farsley, Farnley & Wortley, Pudsey	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

## Summary of main issues

1. This report provides the Outer West Community Committee with an update on the budget position for the Wellbeing Fund for 2014/15. The report provides the current position of the Small Grants and skips pots and those Small Grants and skips that have been received or approved since the last meeting. The report also provides an update on the Youth Activity Fund and any projects seeking support through this ring-fenced allocation.

## Recommendations

1. Note the current budget position for the Wellbeing Fund for 2014/15 (Appendix 1)
2. Note the current position of the Small Grants and skips budget and those Small Grants and skips that have been approved or received since the last meeting (Table 1,2 and 3)
3. Consider decommissioning the project previously funded for Target hardening
4. Note the budget position of the Capital Grants budget.
5. Note the current position of the Youth Activity Fund

## **1 Purpose of this report**

- 1.1 This report provides members with an update on the budget position for the Wellbeing Fund for 2014/15. The report highlights the current position of the Small Grants and skips and those grants and skips that have been received or approved since the last meeting. It also provides an update on the Youth Activity Fund.

## **2 Background information**

- 2.2 Community Committees have a delegated responsibility for the allocation of Area Wellbeing Funding. The amount of Wellbeing funding provided to each committee is calculated using a formula agreed by Council taking into consideration both population and deprivation of an area.
- 2.3 The Outer West Community Committee seeks to ensure that Wellbeing funding is allocated in a fair and transparent way and that recipients are able to commence delivery of their projects as early as possible in the financial year. To facilitate this process, a Wellbeing workshop is held which requires organisations to submit proposals for projects. Once the annual Wellbeing budgets are set by Executive Board and ratified by Full Council, the Community Committee meets to agree which projects will be supported in the year ahead. These projects are then monitored and assessed by the Community Committee throughout the year to ensure they are fully meeting their objectives.
- 2.4 In 2014/15, the Outer West Community Committee received a sum of £139,380 of Wellbeing revenue. After deducting any existing commitments and taking account of the 2013/14 carry forward position, the Community Committee had £161,158 of funding available for allocation. All of this funding was committed to 17 projects, as listed in Appendix 1.
- 2.5 The remaining capital budget available to the Community Committee is £21,821.
- 2.6 In 2014/15, the Outer West Community Committee received a sum of £46,435 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. This should be allocated with the involvement and participation of children and young people in the decision making process.

## **3 Main issues**

### **3.1 Wellbeing Budget Statement 2014/15**

- 3.2 The latest Wellbeing Budget Statement for 2014/15 is included as Appendix 1 to this report. This sets out the current budget position for Wellbeing projects showing the amount approved by the Community Committee and the value of funds spent to date. The Wellbeing Budget statement also outlines the current budget position of those projects funded in previous years which still have funding left to spend.

3.3 Wellbeing Budget – Large Grants, Small Grants & Skips

3.4 Table 1 & Table 2 outlines requests for skips and grants respectively approved since the last meeting. Table 3 outlines application requests received for consideration since the last meeting

3.5 **Table 1: Skips Approved since the last meeting**

Location	Ward	Number of Skips	Amount Approved
15 Victoria Crescent – Community Clean Up	Pudsey	1	£125
15 Victoria Crescent – Community Clean Up	Pudsey	1	£125

**Table 2: Grant approval since the last meeting**

Project Name	Organisation /Department	Amount Approved
Dog Show Event	WYP	£250
Farsley Business Forum	Farsley Business Forum Management	£500
Commemorative brochures	Project 200	£5,000

3.6 For the Commemorative Brochures project listed in table two £753.95 was drawn down from the small grants budget and the remaining funds of £4,246.05 were drawn down from the remaining balance of the Wellbeing large grants fund.

**Table 3: Small Grant received**

Project Name	Organisation /Department	Amount Requested
Leaflet Drop - to promote scheme activities	Neighbourhood Action in Farnley, New Farnley & Moor Top	£500 Appendix 2
Grandparents group	Farnley Cluster	£500 Appendix 3

3.7 CASAC Burglary Reduction ceased to exist on Tuesday 9<sup>th</sup> September. The Community Committee had set aside £10,000 towards a target hardening scheme run by CASAC. As the project will no longer continue, member's may wish to decommission this project and return funds to the large wellbeing pot.

3.8 Wellbeing Capital

3.9 The remaining budget available in the Outer West Wellbeing Capital budget is £18,321. No applications have been received for capital projects.

### 3.10 Youth Activity Fund

3.11 In 2014/15, the Outer West Community Committee received a sum of £46,435 Youth Activity Fund. This fund is to commission sports and cultural activity for young people age 8-17. The Area Support Team is currently running a coordinated programme involving potential partners across OW to identify projects to be commissioned through the Youth Activity fund.

3.12 The current balance for the Youth Activities Fund is £17,807. No applications have been received for the Youth Activity Fund.

## **4 Corporate Considerations**

### **4.1 Consultation and Engagement**

4.1.1 The Community Committee has previously been consulted on the projects detailed within the report. Local priorities are set through the Area Business Plan process and the Wellbeing workshop began with a communication to all Community Committee contacts.

### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 All Wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Community Committee Wellbeing process is currently being reviewed citywide, which will include undertaking a new Equality Impact Assessment to ensure the Wellbeing process continues to comply with all relevant policies and legislation.

### **4.3 Council policies and City Priorities**

4.3.1 Projects submitted to the Community Committee for Wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

- Vision for Leeds
- Leeds Strategic Plan
- Health and Wellbeing City Priorities Plan
- Children and Young People's Plan
- Safer and Stronger Communities Plan
- Regeneration City Priority Plan

### **4.4 Resources and value for money**

4.4.1 Aligning the distribution of Community Committee Wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

4.4.2 In order to meet the Community Committee's functions (see Council's Constitution Part 3, section 3C), funding is available via Well Being budgets.

#### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 There are no legal implications or access to information issues. This report is not subject to call in.

#### **4.6 Risk Management**

4.6.1 Risk implications and mitigation are considered on all well-being applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **5 Conclusions**

5.1 Wellbeing funding provides an important opportunity to support local organisations and drive forward improvements to services. This report provides members with an update on the Wellbeing programme for 2014-15.

### **6 Recommendations**

6.1 Note the current budget position for the Wellbeing Fund for 2014/15 (Appendix 1)

6.2 Note the current position of the Small Grants and skips budget and those Small Grants and skips that have been approved or received since the last meeting (Table 1)

6.3 Note the budget position of the Capital Grants budget and those capital grants received (Table 2)

6.4 Note the current position of the Youth Activity Fund and consider projects seeking funding (Table 3)

### **7 Background documents<sup>1</sup>**

7.5 None

Report author: Harpreet Singh

Tel: 0113 336 7862

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<sup>1</sup> The background documents listed in this section are available to download from the Council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.

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## 1.0 Revenue

### 1.1 Revenue Budget Calculation

The table below describes the revenue budget calculation for the 2014-15 financial year. It shows the amount allocated to the Outer West Area Committee in 2014-15, details of any carry forward from 2013-14 and any existing commitments.

2014/15 OW Revenue Budget	
2014/15 OW Revenue Allocation	£ 139,380.00
2013/14 Carry Forward	£ 35,180.66
Youth Activities Fund for 2014/15	£ 46,435.00
<b>Total</b>	<b>£ 220,995.66</b>
Schemes approved from 2013-14 budget to be spent in 2014-15	£ 21,684.61
2014/15 Commitments	£ 199,311.05
<b>Remaining to Allocate</b>	<b>£0.00</b>

### 1.2 Revenue Project Statement

The table below provides a current revenue project statement. Most grants are paid retrospectively so grants shown as unpaid at this point in the year do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Youth Activities Fund 2014-15	WNW Area Support Team	All	£ 46,435.00	£ 3,500
Small Grants & Skips	WNW Area Support Team	All	£ 8,000.00	£ 3,175
Summer Bands	Leeds Int'l Concert Season	All	£ 3,000.00	£ -
Pudsey Christmas Lights	Leeds Lights / Events	Pudsey	£ 8,000.00	£ -
Farsley Christmas Lights	Leeds Lights / Events	C&F	£ 5,000.00	£ -
Calverley Christmas Lights	Project 2000 / Leeds Lights	C&F	£ 1,000.00	£ -
Farsley Festival	Farsley Christmas Lights Org.	C&F	£ 2,500.00	£ 2,500
Pudsey in Bloom	Pudsey in Bloom	Pudsey	£ 3,500.00	£ -
Farsley in Bloom	Parks & Countryside	F	£ 2,500.00	£ -
Calverley in Bloom	Parks & Countryside	C&F	£ 2,500.00	£ -
Farnley in Bloom	Lancasterian School Room	F&W	£ 1,000.00	£ -
Site Based Gardener	Parks & Countryside	P and F&W	£ 12,004.00	£ -
Nature Corridor - FOPH	Friends of Post Hill	P and F&W	£ 1,950.00	£ -
Off Road Bikes	West Yorkshire Police	All	£ 1,135.00	£ -
Target Hardening	CASAC	All	£ 10,000.00	£ -
Burglary & Number Plate Theft	West Yorkshire Police	All	£ 3,000.00	£ -
CCTV maintenance & Monitoring	Leeds Watch	All	£ 30,000.00	£ -
Pudsey Wellbeing Centre	Love Pudsey	Pudsey	£ 7,900.00	£ -
Business Support Local - Phase 2	Ahead Partnership	All	£ 10,000.00	£ 2,500
Cow Close Community Corner	Armley Juniors	F&W	£ 19,768.00	£ 9,884
Community Development Worker	TBC	TBC	£ 15,873.00	£ -
Commemorative brochures of the 1st World War	Project 2000	P and F&W	£ 5,000.00	£ 5,000
Money transfer from small pot for above project - OW/14/21/R	As above	P and F&W	-£ 753.95	£ -
<b>Total</b>			<b>£ 199,311.05</b>	<b>£ 26,559</b>
<b>Budget for Year Available to Allocate</b>			<b>£ 199,311.05</b>	<b>£ -</b>

### 1.3 Youth Activity Fund

The table below lists those Youth Activity projects supported in 2014-15 and provides a current balance of funding remaining to allocate. Most grants are paid retrospectively so grants shown as unpaid do not necessarily reflect any potential underspend.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Breeze Friday Night Project	Pudsey Cluster	Pudsey	£ 9,139.00	£ -
Multi Sport Holiday Camp	LCC Sport & Active Lifestyles	All	£ 1,726.25	£ -
The Works - sunshine indoors	The Works Skatepark	All	£ 2,380.00	£ -
Mini Breeze Sessions	Outer West Cluster / Breeze	All	£ 11,250.00	£ -
Summer Fundays	Farnley Cluster	F&W	£ 2,781.00	£ -
Cricket Coaching	Calverley St. Wilfrids Club	C&F	£ 359.00	£ -
<b>Total</b>			<b>£ 27,635.25</b>	<b>£ -</b>
<b>Budget for Year</b>			<b>£ 45,443.00</b>	
<b>Available to Allocate</b>			<b>£ 17,807.75</b>	

### 1.4 Pudsey Festival Lights Revenue Pot

A budget of £8,000 was allocated to the Pudsey Christmas Lights in 2014/15 of which £8,000 remains to be allocated in 2014/15.

### 1.5 Farsley Festival Lights Revenue Pot

A budget of £5,000 was allocated to the Farsley Christmas Lights in 2014/15 of which £5,000 remains to be allocated in 2014/15.

## 2 Small Grants

At its April 2014 meeting the Outer West Area Committee agreed to create a £8,000 fund for small grants and skips. The table below details the small grants approved in 2013-14 and shows the balance available to spend.

Project Name	Lead Organisation	Wards Benefiting	Amount Earmarked	Amount Paid
Pudsey Carnival	Pudsey Carnival committee	Pudsey	£ 1,000.00	£ 1,000.00
Bramley Buffaloes	Bramley Buffaloes Rugby League Community Club	P and F&W	£ 500.00	£ 500.00
Esprit	Leeds Esprit Gymnastics Club	All	£ 300.00	£ 300.00
Bowling Shelters	Farsley Cricket & Bowling Club	C&F	£ 500.00	£ 500.00
Cricket Coaching	Calverley St. Wilfrid's Cricket Club	C&F	£ -	£ -
Prison! Count me out	Leeds Youth Service – Outer West	All	£ 1,000.00	£ -
St James the Great Parish Hall	St James the Great Church, Woodhall	C&F	£ 500.00	£ -
Leaflet Drop - to promote scheme activities	Neighbourhood Action in Farnley, New Farnley & Moor Top	F&W	£ -	£ -
Dog Show Event	WYP	All	£ 250.00	£ 250.00
Farsley Business Forum	Farsley Business Forum Management	C&F	£ 500.00	£ 500.00
Commemorative brochures	Project 200	P and F&W	£ 753.95	£ -
Grandparents group	Farnley Cluster	F&W	£ -	£ -
<b>Total</b>			<b>£ 5,303.95</b>	<b>£ 3,050.00</b>
<b>Budget</b>			<b>£ 8,000.00</b>	
<b>Available to Allocate</b>			<b>£ 2,321.05</b>	

## 3 Skips

At its April 2014 meeting the Outer West Area Committee agreed to create a £8,000 fund for small grants and skips. The table below details the skips approved in 2014-15 and shows the balance available to spend.

Skips	Ward Benefiting	No Of Skips	Amount Approved	Paid
Crimbles allotments	Pudsey	1	£ 125.00	£ 125.00
15 Victoria Crescent	Pudsey	1	£ 125.00	£ -
15 Victoria Crescent	Pudsey	1	£ 125.00	£ -
<b>Total</b>			<b>£ 375.00</b>	<b>£ 125.00</b>
<b>Budget</b>			<b>£ 8,000.00</b>	
<b>Available to Allocate</b>			<b>£ 2,321.05</b>	

## OUTER WEST COMMUNITY COMMITTEE WELL BEING FUND – SMALL GRANT APPLICATION

<b>Date :</b>	10/09/2014
<b>Reference number :</b>	OW.14.12.S
<b>Organisation :</b>	Grandparent's Group
<b>Name of Project :</b>	Farnley Cluster
<b>Funding Requested:</b>	£500

**Summary of Project:**

The Grandparent's group is a newly formed group run by Farnley Cluster in partnership with BARCA Leeds and the Grandparent's Association, the group is for Grandparents who have significant care of their grandchildren due to parental substance misuse, illness or disability.

This Grant will be used to sustain the group by covering the cost of venue hire and refreshments. It is felt by the Grandparents that a change of venue would encourage more grandparents to join the group. The venue being considered is Lower Wortley Community Centre.

It is hoped that sustaining the group for a year will help the Grandparent's with any support and advice they need, and nourish peer relationships.

Venue Hire = 1.5hrs @ £30 x 12 =	£360.00
Refreshments over the year	£140.00
<b>Total</b>	<b>£500.00</b>

The neighbourhoods that will benefit from this funding are;

Heights,  
Gambles,  
Greenthorpes,  
Butterbowls,  
Whincovers,  
Cobdens,  
Lower Wortley,  
Blackpools,

**Area Committee Priority Met:**

- Promote healthy lifestyles and tackle health inequalities
- All children and young people have access to out of school activities
- Make better use of our community buildings
- Engage with local communities to strengthen community activity and involvement in local decision making

<b>Total costs:</b>	£500
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## OUTER WEST COMMUNITY COMMITTEE WELLBEING FUND – SMALL GRANT APPLICATION

**Date:** 7<sup>th</sup> July 2014

**Reference number:** OW/14/08/S

**Organisation:** Neighbourhood Action - in Farnley, New Farnley & Moor.  
Hillside Hall, Cross Lane Farnley, Leeds, LS12 5AATop

**Name of Project:** Leaflet Drop to promote scheme activities

**Funding Requested:** £500

**Summary of Project:**

Neighbourhood Action works with older people in the community. The charity is run by a committee made up from local mainly older people to meet the need of the older people in the area. The main aim of the organisation is to reduce social isolation, promote healthy living and give support to older people living their own homes, to encourage, enable and empower them to stay independent for longer.

The services offered include referrals, befriending, home visits, signposting, gentle exercise groups, Zumba gold, yearly flu jab sessions, coffee morning, monthly shopping busses, a 4 monthly newsletter, a dementia support group, collaborative work with other NNS and partnership work with voluntary and statutory organisations operating in the area.

The grant would be used to design new DL sized leaflets promoting services and activities offered by the scheme. A total of 10,000 leaflets will be printed and delivered to every household in the area. The leaflets will also be used as a business card for networking.

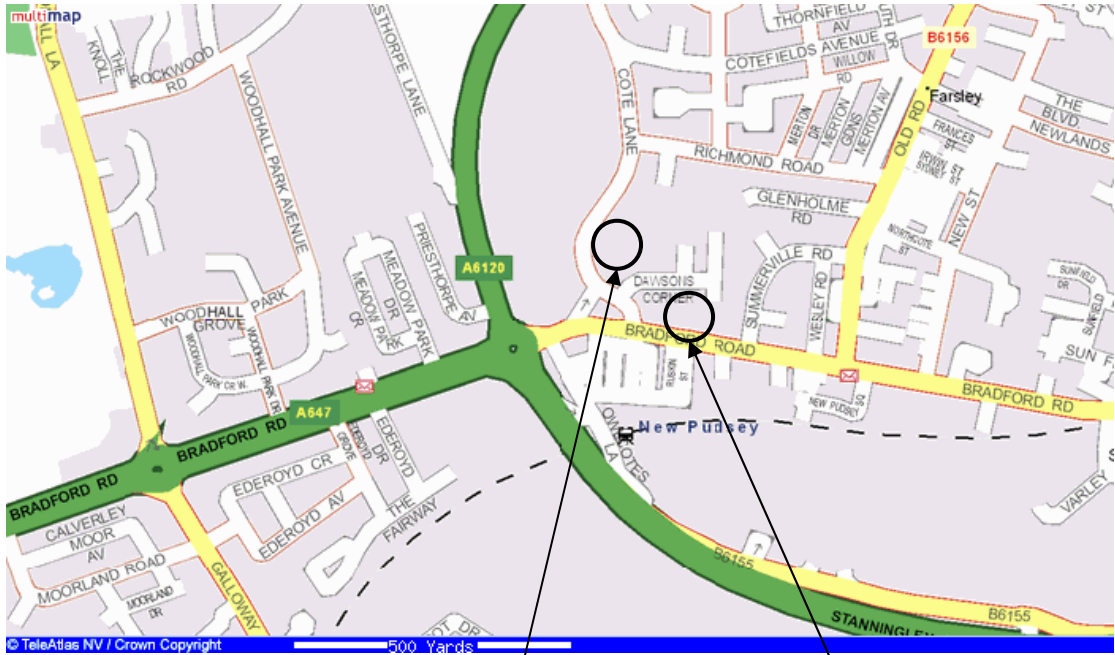
**Community Committee  
Priority met:**

Promote healthy lifestyles and tackle health inequalities  
Provide opportunities for people to get jobs, volunteer or learn new skills  
Make better use of our community buildings  
Engage with local communities to strengthen community activity and involvement in local decision making

**Total costs:** £500

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# Agenda Item 11



Pudsey Civic Hall  
Dawsons Corner

Pudsey Police  
Station

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